



## Certification requirements

### Passport or other primary identity documents:

#### Instructions for the candidate

The certifying official must see and photocopy the original identity document, and then certify the photocopy. Print pages 2 and 3 to bring to the certifying official. It is **your responsibility** to ensure that your documents are properly certified according to these requirements.

It is important that candidates verify ahead of time that the certifying official has:

- The mandate and offers certification services in **ENGLISH** or **FRENCH**
- An **ENGLISH** or **FRENCH** seal or stamp

**Note:**

- Improper certification will result in delays
- Candidates must NOT certify their own documents
- Candidates are responsible for the costs of certification
- The MCC does not require copies of your medical credentials to be certified

Certifications done online, virtually, digitally or electronically are not acceptable.

#### Acceptable certifying officials

The Medical Council of Canada (MCC) accepts certification from the officials below if it is within their mandate and they offer these services.

<b><i>In any country</i></b>	<ul style="list-style-type: none"><li>• Authorized representatives at the Dean or at the Registrar offices of the candidate's faculty (school) of medicine</li><li>• Notary public</li><li>• Lawyers (member of an official bar association)</li><li>• First-class magistrates, judges/justices of the peace</li><li>• Officials at some embassies or consulate (if it is a service that they provide)</li></ul>
<b><i>In the United States only</i></b>	<ul style="list-style-type: none"><li>• An official listed as acceptable in any country (above), as well as:<ul style="list-style-type: none"><li>◦ Commissioner of oaths (provided that they have an official government agency appointment and an <b>ENGLISH</b> or <b>FRENCH</b> seal or stamp)</li></ul></li></ul>
<b><i>In Canada only</i></b>	<ul style="list-style-type: none"><li>• An official listed as acceptable in any country (above), as well as:<ul style="list-style-type: none"><li>◦ Commissioner of oaths (provided that they have an official government agency appointment and an <b>ENGLISH</b> or <b>FRENCH</b> seal or stamp)</li><li>◦ Mayor</li><li>◦ Police officer (municipal, provincial or RCMP; contact information must include badge number and headquarter location)</li></ul></li></ul>

# Instructions for the certifying official

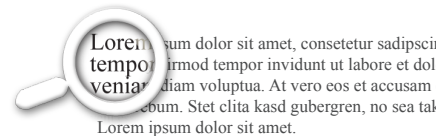
## Passport or other primary identity documents

### AS THE CERTIFYING OFFICIAL, YOU:

- **MUST** see and photocopy the passport or other original identity documents, and certify the photocopies
- Are asked to attest to having seen the original document, not to certify the authenticity or the content of a document

### 1. The **certifying official** must photocopy the originals and ensure:

- 1.1 That the **DOCUMENT's BORDERS, TEXT** (including signatures), and **IMAGES** are legible and clear.



### 2. The **certifying official** must include the following on each page:

- 2.1 The certifying official **MUST** include their name and title.



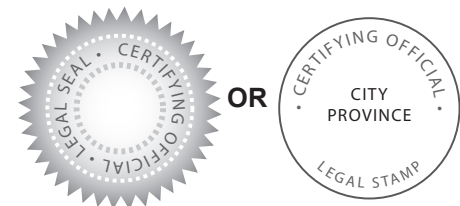
*Certifying Official, Notary Public*

- 2.2 The certifying official **MUST** include their contact information (address, phone number and email).



*123 Any Street, City, Country  
certifyingofficial@server.com  
tel.: 613-555-5555*

- 2.3 The certifying official **MUST** apply their **ENGLISH or FRENCH** embossed seal or ink stamp.



- 2.4 The certifying official **MUST DECLARE** and **WRITE** in

**EITHER** English:



*"I certify this to be a true copy of the original."*

**OR** French:



*« Je certifie que la présente est une copie conforme à l'original. »*

- 2.5 The certifying official **MUST DATE** the certification.



*Month 1, 2024*

- 2.6 The certifying official **MUST SIGN** the certification.





MEDICAL COUNCIL OF CANADA LE CONSEIL MÉDICAL DU CANADA

# Sample only of the passport certification

*I certify this to be a true copy of the original*

*C.B. Certifying official  
Notary Public*

*123 Anywhere St., 613-555-5555  
City, Country notary@public.ca*

*October 28, 2023*



OR

